### **Communicating with School & District Leaders**

When students and parents have questions or concerns, it is important to maintain open communication. Many questions can be easily answered by the educator directly involved in the class or program before it becomes necessary to escalate the issue. One of the simplest ways to communicate is via email or a phone call. To help parents effectively ask questions or communicate concerns, we have developed a "chain of command" process. Oak Park Schools leadership and staff will adhere to the communication process outlined below and encourage families to use this process as a reference when initiating communications.

For a complete staff directory, please visit https://www.oakparkschools.org/district/staff-directory/. We are eager to cultivate positive partnerships with all Oak Park Schools parents and community members.

Teaching & Learning	
STEP 1	Classroom Teacher
STEP 2	Counselor/Instructional Coach
STEP 3	Building Principal (see next page)
STEP 4	Assistant Superintendent (K-12 Curriculum) Shana Murphy shana.murphy@opsk12.org (248) 336-7735

Special Education	
STEP 1	Classroom Teacher/Special Education Teacher
STEP 2	Building Principal (see next page)
STEP 3	Specialized Student Services (248) 336-7673
STEP 4	Teaching and Learning Attn: Assistant Superintendent <a href="mailto:shana.murphy@opsk12.org">shana.murphy@opsk12.org</a> (248) 336-7735

Food and Nutrition Services	
STEP 1	Food Service Dept. Admin Assistant (248) 336-7761
STEP 2	Chartwells - Director Austin Jackson austin.jackson@opsk12.org
STEP 3	Business & Finance – Executive Director Dr. Sharrece Foster sharrece.foster@opsk12.org

	Athletics
STEP 1	Coach
STEP 2	Athletic Director Gregory Carter gregory.carter@opsk12.org (248) 336-7740
STEP 3	Building Principal (see next page)

Student Discipline	
STEP 1	Classroom Teacher
STEP 2	Assistant Principal (see next page)
STEP 3	Building Principal (see next page)
STEP 4	School Safety and Security Derek Faulk, Executive Director derek.faulk@opsk12.org (248) 336-6298

Early Childhood	
STEP 1	Classroom Teacher
STEP 2	Principal (see next page)
STEP 3	Teaching and Learning Attn: Assistant Superintendent (248) 336-7735

Transportation		
STEP 1	Principal	
STEP 2	Transportation Danielle London, Director <u>Danielle.London@firstgroupinc.com</u> (248) 336-7601	
STEP 3	Operations Tiffany Cavill, Director tiffany.cavill@opsk12.org (248) 336-7665	

	Building and Grounds
STEP 1	School Office
STEP 2	Building Principal (see below)
STEP 3	Yolonda Heard, Facilities Manager yolonda.heard@opsk12.org (248) 750-7118 or (248) 336-7602
STEP 4	Tiffany Cavill, Director of Operations tiffany.cavill@opsk12.org (248) 336-7665

#### LESSENGER EARLY CHILDHOOD CENTER (248) 336-7690

Principal: Simone Berry
Email: simone.berry@opsk12.org

#### EINSTEIN ELEMENTARY (248) 336-7640

**Principal: Sarah Provenzola**Email: <a href="mailto:sarah.provenzola-west@opsk12.org">sarah.provenzola-west@opsk12.org</a>

Assistant Principal: Lamonte Fondren Email: <a href="mailto:lamonte.frondren@opsk12.org">lamonte.frondren@opsk12.org</a>

### **KEY ELEMENTARY** (248) 336-7610

**Principal: DeMilla Prince**Email: demilla.prince@opsk12.org

Assistant Principal: Adam Carter Email: adam.carter@opsk12.org

### PEPPER ELEMENTARY (248) 336-7680

Principal: Emanuel Haley
Email: emanuel.haley@opsk12.org

Assistant Principal: Janocus Sanders Email: janocus.sanders@opsk12.org



## NOVA ACADEMY (248) 336-7650

**Principal: Mario Evans**Email: mario.evans@opsk12.org

# OAK PARK PREPARATORY ACADEMY (248) 336-7620

**Principal: Doug Eiland**Email: douglass.eiland@opsk12.org

Assistant Principal: Yvonne Taylor Email: yvonne.taylor@opsk12.org

Assistant Principal: Dr. Dennis Myles Email: <a href="mailto:dennis.myles@opsk12.org">dennis.myles@opsk12.org</a>

#### OAK PARK HIGH SCHOOL (248) 336-7740

Principal: Dr. Renita Williams
Email: renita.williams@opsk12.org

**Assistant Principal: Rona Hardaway** Email: <a href="mailto:rona.hardaway@opsk12.org">rona.hardaway@opsk12.org</a>

Assistant Principal: Dr. Charles Chalfant Email: <a href="mailto:charles.chalfant@opsk12.org">charles.chalfant@opsk12.org</a>

## ADMINISTRATION OFFICE (248) 336-7700

**Teaching & Learning:** (248) 336-7735

**Business & Finance:** (248) 336-7715

Human Resources: (28) 336-7704

**Specialized Student Services:** 

(248) 336-7673

Operations/Facilities: (248) 336-7665

#### **Unresolved Questions or Concerns**

If you have questions or concerns that have not been resolved after discussing them with teachers, principals, or other school or district leaders, please reach out to the superintendent. For important concerns, issues may be escalated to the superintendent after following the chain of command at each level.

Superintendent: Mr. Angel Abdulahad | (248) 336-7705 | angel.abdulahad@opsk12.org